Info Session #1

PRESENTERS

Pang Chang, Refugee School Impact Program Director, School’s Out Washington

Elizabeth Whitford, CEO, School’s Out Washington

WASHINGTON YOUTH DEVELOPMENT NONPROFIT RELIEF FUND

9.3 MILLION IN RELIEF FUNDS TO ORGANIZATIONS IMPACTED BY THE COVID-19 PANDEMIC

GRANTS RANGE FROM $10,000 TO $50,000
Agenda

• Welcome
• General background information
• Grant process
• Grant application (eligibility and priorities)
• Timeline
• Questions?
How to Ask Questions?

Write your question into the Q&A feature at any point during the presentation.

We will reserve time at the end to respond to live questions. During the open question period, you can “raise your hand” to indicate you have a question.

Any questions that we are unable to answer today will be posted in the FAQ on the Fund’s webpage: youthdevrelief.schoolsoutwashington.org
Why Youth Development?

• Youth development programs and organizations emphasize the importance of meeting young people where they are – physically, academically, socially and emotionally – to help them build the relationships, competencies, and confidence they need to reach their full potential.

• Youth development programs have a critical role in supporting youth during this period of pandemic and social unrest.
Our Goals for this Process:

- Facilitate an equitable, informed, and low-barrier grant making process.
- Mitigate growing inequities for youth, which have been exacerbated by COVID-19.
- Working within tight time constraints, ensure that every available dollar is invested in youth development programs.
Fund Overview

$9.3 million in COVID relief grants to nonprofit youth development organizations across the state:

- Unrestricted COVID relief funds; not tied to any deliverables.
- Funding focus:
  - Youth furthest from educational justice.
  - Programs and organizations most impacted by COVID-19.
- Broad, statewide reach.
- Only one award per organization; can apply for program or organization
- Commerce is charged with overseeing these funds, which are made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act
Key Resources on Webpage:

- Key Dates
- RFP and online grant application
- Translated RFPs and key information
- Reviewer interest form
- Registrations links for online information sessions
- Contact information for Technical Assistance providers
- FAQ
Translation & Technical Assistance

These translated RFPs are available on our website:

1. Amharic
2. Arabic
3. Chinese Simplified
4. Korean
5. Marshallese
6. Russian
7. Samoan
8. Somali
9. Spanish
10. Tagalog
11. Tongan
12. Ukrainian
13. Vietnamese

The online applications must be submitted in English.

Technical Assistance Available!

- 13 technical assistance providers
- Help understanding the RFP requirements
- Support with grant writing
- Support in English and many other languages
- Visit Fund Website to see the list and contract providers directly for support
Proposal Review Process

- Peer review process, with goal of strong regional and Black, Indigenous, People of Color (BIPOC) representation.
- Reviewers will need to disclose conflicts of interest and will be assigned to review teams that avoid those conflicts.
- All reviewers will participate in anti-bias training and use a scoring rubric.
- Proposals will be reviewed by region.
- SOWA will recommend awardees based on reviewer scores and a crosscheck for equity and geography.
- Commerce will make final award decisions/approvals.

*Award decisions by early November; Awards paid by December 15th*
Goals for Geographical Distribution of Review Teams and Funding

Goals based on % of youth in poverty and % of BIPOC youth by region
Grant Awards

• Grant size: $10,000 minimum – $50,000 maximum

• Grant size will be based on a percentage of the applicant’s 2019 expenses. Based on the applicant’s financial information and the number of proposals received, percentages that determine grant size will be established during the review process.

• Smaller programs/organizations will be awarded grants that amount to a greater percentage of their total 2019 expenses than larger programs/organizations.

• Applicants will not be requesting a specific amount.
Grant Awards

- Once funded, applicants will be asked to complete forms to facilitate transfer of funds, verify receipt of funds, and complete organizational profiles in Elevate Washington.

- Grant awards will be unrestricted funding. There will be no reporting requirements. Applicants will not be asked to submit any documentation on how or when their grants were spent.
A. Program/Organization Information

B. Eligibility Information

C. Priorities 1, 2 and 3 Narrative And Dropdown Responses

D. Certifications
• Applying as a program or an organization?
  • Only 1 application per organization, unless fiscal sponsor

• Fiscally sponsored organization?
  • Must upload signed letter from sponsoring organization at the end of the application

• Employer Identification Number (EIN), Unified Business Identifier (UBI)

• Site & Program Name
  • If applying on behalf of multi-site/program organization, only list one here
  • If the same as organization name, simply enter organization’s information again here

• Organizational Description (mission, vision, services, focus) and Program Description (who it’s for, programming focus)
Eligibility Requirements:

- 501 (c)(3) nonprofit organization or fiscally sponsored by a 501 (c)(3)
- My program/organization provided youth development services to children and youth ages 5-24 prior to COVID-19.
- Between March and December 2020, my program/organization provided and/or plans to provide services to youth through in-person, virtual, or direct-needs support.
- My program/organization has experienced a negative fiscal impact as a result of COVID-19.
Eligibility Information

My program/organization provided the following services prior to COVID-19:

- Expanded learning programs such as afterschool and summer programs
- Mentoring
- Wrap around services that connect youth with social/emotional and non-academic supports integrated within a school setting

My program/organization provided youth development services prior to COVID-19 to children and youth of these ages:

- 5-12
- 13-18
- 19-24
Funding Priority 1: Youth served in priority populations

- Youth in poverty, as measured by eligibility for free- or reduced-price lunch
- (Black, Indigenous, People of Color) BIPOC youth
- Migrant youth
- Refugee and/or immigrant youth
- English language learners
- Youth experiencing homelessness
- Youth in foster care
- LGBTQ youth
- Youth involved in the criminal justice system
- Youth with disabilities, including physical, developmental, and/or intellectual disabilities; or special health care needs

Black, Indigenous, People of Color (BIPOC) youth:
- American Indian/Alaska Native
- Asian/Asian-American
- Black/African-American
- Hispanic or Latino/a/x Descent
- Middle Eastern or North African
- Multiracial
- Native Hawaiian/Pacific Islander
Funding Priority 1: Youth served in priority populations

• Please provide an estimate of the percentage of youth typically served by your program/organization who are included within one or more of the priority youth populations you’ve indicated: _____________ %

• NARRATIVE QUESTION:

“We are interested in learning about the youth who participate in your program/organization. Describe how your program’s/organization’s young people are represented within one or more of the priority populations you indicated above. If your youth population has changed as a result of COVID-19, briefly explain why. Please limit your response to 2,600 characters.”

(The answer to this question is worth 50% of the total score.)
Narrative Question:

“Discuss how your staff, leadership, board of directors and volunteers are reflective of your priority youth participants. Please limit your response to 2,200 characters.”

Note:

• The answer to this question is worth 20% of the total score.
Funding Priority 3: Impact of COVID-19

- 2019 youth development program/organizational revenue: $_____
- 2019 youth development program/organizational expenses: $_____
- (projected) 2020 youth development program/organizational revenue: $_____
- (projected) 2020 youth development program/organizational expenses: $_____
Narrative Question:

“Please discuss how your youth development program/organization has been financially impacted by COVID-19. What have been the implications for the services you provide? How has COVID-19 impacted your revenue? How has COVID-19 impacted your expenses? List other public or private COVID-19 relief funding your program/organization has received, including payroll protection program funding. Please limit your response to 2,200 characters.”

Note:
• The answer to this question is worth 30% of the total score.
• Programs/orgs that have received other COVID-19 relief funding are still eligible to apply for this funding.
Certifications

• All applicants awarded grants will be required to submit a completed signed W-9. Grant payments will be paid electronically through Automated Clearing House (ACH). We will send an ACH authorization form and W-9 form via DocuSign. Documents need to be returned in 7 days. Who should receive the forms? (Name/Email)

• If awarded a grant, for 6 years following the grant award date, the applicant agrees to provide us the right of access to its form 990 and other financial records at all reasonable times to confirm the financial information presented in this application.
✓ “I certify that I am authorized to submit this application on behalf of the applicant organization.”

✓ “I certify, by signing this application that neither the applicant organization nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.”

✓ “I certify that the information provided in this application and the information provided in any supporting documents and forms is true and accurate in all material respects. I also understand that any false statements or deliberate omissions on this application may subject me to return funds or other legal actions for fraudulent misrepresentation.”
ONLINE APPLICATION

• Make sure organization meets the eligibility criteria **before** beginning an application.

• The application must be completed online, and in English.

• Once the application is started, the organization will **not** be able to save their work and return to complete later. The application must be completed in one sitting.
Please review the RFP in full before beginning the application process. The RFP provides an overview of the Relief Fund eligibility requirements, application questions, and other key information to help you prepare your proposal.

Español | عربية | Faasamo | Marshallese | Soomaali | Tagalog | Tiếng Việt | Tongan | русский | Український | ከማርሃዊ | 简体 | 한국어

Read/Download the RFP  Launch the Application
Washington Youth Development Nonprofit Relief Fund Application

Your program's/organization's response to the Request for Proposal (RFP) must be submitted through the online application by October 8, 2020. Complete information is available on SOWA's Relief Fund webpage. Please make sure you meet the eligibility criteria outlined in the RFP before you begin the application.

Once you begin the online application, you will not be able to save your work as you go. You must complete the application in one sitting. It is recommended that you first fully review and respond to the questions in the template and then copy your responses to the online application form for submission.

A diverse group of technical assistance providers is available to assist with completing the application for funding, including understanding the RFP requirements and providing support with grant writing. Technical assistance will be available in English and in multiple other languages, provided by organizations across the state. Applicants should reach out directly to the technical assistance providers to request support. A complete list, including contact information and language supports, is on SOWA's Relief Fund webpage.

Online applications must be submitted in English.

Begin Application
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 22, 2020</td>
<td>RFP released</td>
</tr>
<tr>
<td>September 28, 2020</td>
<td>Submit questions to FAQ by noon, for posted answers by noon on 9/29/20</td>
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<tr>
<td>September 29, 2020</td>
<td>FAQ updated by noon.</td>
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<td></td>
<td><strong>RFP information session at 6:30.</strong> Registration link on website.</td>
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<tr>
<td>October 1, 2020</td>
<td>Submit questions to FAQ by noon, for posted answers by noon on 10/2/20</td>
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<tr>
<td>October 2, 2020</td>
<td>FAQ updated by noon.</td>
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<tr>
<td><strong>October 6, 2020</strong></td>
<td><strong>RFP due</strong></td>
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<tr>
<td>Early November</td>
<td>Award notifications</td>
</tr>
<tr>
<td>Mid Nov-Dec 15</td>
<td>Grants distributed</td>
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How to Ask Questions?

We will now respond to live questions. You can “raise your hand” to indicate you have a question, and you we will ‘unmute’ you when it is your turn.

To ensure an accurate answer, we may defer answering some questions that are new to us until we can confer with our colleagues. Responses to those questions will be posted to our online FAQ.

You may also continue to pose written questions in the Q&A. Our team is working to respond to common question in writing. Any we are unable to respond to today will be posted to our online FAQ.
THANK YOU for your interest in the Youth Development Nonprofit Relief Fund, and for your important work to support Washington youth.

This information session has been recorded, and will be available online, along with the FAQ with written responses to all new questions, at youthdevrelief.schoolsoutwashington.org

THE WASHINGTON YOUTH DEVELOPMENT NONPROFIT RELIEF FUND RFP IS NOW OPEN!
DEADLINE TO APPLY IS OCTOBER 6